National Capital Area ACA Intergroup Monthly Business Meeting Minutes Sunday April 19, 2020 from 4-6 P.M.

Zoom Meeting

Meeting Opening

Opening

Serenity prayer, reading of 12 traditions and NCA ACA IG Mission Statement

Agenda

Agenda approved (passed unanimously)

Minutes

Approved Minutes from Sunday, March (passed unanimously)

Agenda

• Agenda approved (passed unanimously)

Roll Call

Jerry J (Monday, 7:00 PM ,Unity Club, Falls Church, VA Victoria S. (voting) Monday, 7:00 P.M., Club 12, Leesburg, VA

Brad L. (voting) Wednesday, 7:00 P.M., Arnold, MD

Josephine (not voting) Sunday, 5:00 P.M., Kensington Women's Group, Kensington, MD

Katherine (not voting)

Kathy S. (voting)

Tara H. (voting)

Saturday, 8:30 A.M, Delray, MD

Monday 6:30 P.M., Edgewater, MD

Saturday, 10:00 A.M., Dupont Circle

Sue B. (voting)

Sunday, 5:00 P.M., Kensington

Sarah F. (not voting) Wednesday, 7:00 P.M., Goldsboro Rd., Bethesda, MD

Sean (voting)

Amy (voting)

Christine (voting)

Janet (voting)

Saturday, 10:00 A.M, Club12, Leesburg, VA

Wednesday 7 - 8:30 8:30 pm, Bethesda, MD

Bradley ACA Alexandria, VA, Thursday evenings

Monday, 7:00 PM, Unity Club, Falls Church, VA

Selania (not voting) Saturday, 12:00 OM, Greenbelt

Josh (not voting) Saturday 10:00 A.M., Dupont Circle, Washington DC

Susan (not voting) Monday 6:30 P.M., Edgewater, MD

Derek B. (phone) Sunday, 7:00 P.M., Unity Club, Falls Church, VA

Kathleen M. (not voting) Sunday, 4:30 P.M., Fredrick, MD Wednesday, 7:00 P.M., Bethesda, MD

Tonie (phone)(not voting) Sunday, 5:00 P.M., Kensington Women's Group, MD

Open Discussion

- Zoom Etiquette- chat off, password, locked, waiting room, keeping everyone on mute,
- Add piece to script about anonymity.

Leadership Reports

Chair's Report - Brad

Brad thanked everyone for welcoming him to his new position of chair.

Technology Chair – Brad

- Brad went over the section of the NCA ACA website where you can post virtual meetings.
- Brad showed link to sign up for a Zoom account to set up a meeting.
- Brad has a section on the website on "How to take your meeting online"
- Brad made a motion for Intergroup to pay \$15 a month for Zoom. (passed unanimously)
- Brad made a motion made for \$20 a month for website. (passed unanimously)

Treasurer's Report - Josephine

- The balance as of the end of March \$3,357.41
- Josephine shutdown PO Box in Falls Church
- Josephine suggested saving the \$170 on PO Box. She suggested we have 7th tradition sent in electronically or if by check it is sent to Brad directly.
- The forwarding address for the closed down PO Box is going to Josephine's address.
- Victoria made a motion made to keep PO Box closed, have 7th tradition sent in electronically or if by check it is sent to Brad directly. (passed unanimously)
- Treasurer's report at end of minutes.

Secretary's Report - Victoria

- Victoria will send out minutes on Monday.
- Victoria will speak to Brad off line about minutes going on Google docs, how to handle emails, and how to manage gathering information on a Zoom meeting.

Sponsorship Chair Report - Sarah

- Everything is ready to go for sponsorship workshop
- Sarah found recovery Bingo game- very interactive From Me to sealani W: (Privately) (04:31 PM)
- Sarah asked for ideas of how to get a sponsor online.
- Sue suggested we could take sponsorship workshop online.

Outreach Report – Katherine

• Katherine wanted some guidelines for how to have outreach now that our meetings are online.

Inreach Report – Tonie

- Nothing to report- officers posting on Inreach list
- Brad and Tonie talked about revising Inreach role.
- Brad mentioned Inreach person finding out about different workshops being offered
- Josh suggested we talk about what content needs to be collected for Inreach.

Regional Report – Sue B.

- Region approved a website. Brad and Josh help set up the website.
- Regional is foing for regional certification
- A Beginner's meeting- Newcomer's Tuesday will be starting this month from 6:00 to 7:00 Brooklyn

WSO Report – Josh

- ABC is this coming week online.
- There are seven items that will be on the agenda.
- WSO conference went online in a month.

Events Chair – open

Old Business

Service Position Elections

- Treasurer manages the effective financial stewardship of the NCA ACA position unfilled
- WSO Representative liaison with the ACA World Service Organization position unfilled
- Tech Chair manages the NCA ACA website & other technology position unfilled
- Events Chair responsible for the Recovery Day and other events position unfilled

New Business:

- How can we help member groups during this crisis- let the groups know what is on the NCA ACA website. Zoom workshop on how to have a meeting on Zoom.Brad has been going to meetings letting them know what Intergroup does.
- Redefining in-reach position to research/write topics relevant to the fellowship (discussed during Inreach)
- Ballot results and voting input for the ABC (Josh went over after the meeting)
- Future allocation of funds for ABC (did not get to)

ACA Serenity Prayer

NCA ACA Treasurer's Report (Month of March 1 - 31)

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