

National Capital Area ACA Intergroup
Monthly Business Meeting Minutes
Sunday April 19, 2020 from 4-6 P.M.
Zoom Meeting

Meeting Opening
Opening

- Serenity prayer, reading of 12 traditions and NCA ACA IG Mission Statement

Agenda

- Agenda approved (passed unanimously)

Minutes

- Approved Minutes from Sunday, March (passed unanimously)

Agenda

- Agenda approved (passed unanimously)

Roll Call

Jerry J	(Monday, 7:00 PM ,Unity Club, Falls Church, VA
Victoria S. (voting)	Monday, 7:00 P.M., Club 12, Leesburg, VA
Brad L. (voting)	Wednesday, 7:00 P.M., Arnold, MD
Josephine (not voting)	Sunday, 5:00 P.M., Kensington Women's Group, Kensington, MD
Katherine (not voting)	Saturday, 8:30 A.M, Delray, MD
Kathy S. (voting)	Monday 6:30 P.M., Edgewater, MD
Tara H. (voting)	Saturday, 10:00 A.M., Dupont Circle
Sue B. (voting)	Sunday, 5:00 P.M., Kensington
Sarah F. (not voting)	Wednesday, 7:00 P.M., Goldsboro Rd., Bethesda, MD
Sean (voting)	Saturday, 10:00 A.M, Club12, Leesburg, VA
Amy (voting)	Wednesday 7 - 8:30 8:30 pm, Bethesda, MD
Christine (voting)	Bradley ACA Alexandria, VA, Thursday evenings
Janet (voting)	Monday, 7:00 PM ,Unity Club, Falls Church, VA
Selania (not voting)	Saturday, 12:00 OM, Greenbelt
Josh (not voting)	Saturday 10:00 A.M., Dupont Circle, Washington DC
Susan (not voting)	Monday 6:30 P.M., Edgewater, MD
Derek B. (phone)	Sunday, 7:00 P.M., Unity Club, Falls Church, VA
Kathleen M. (not voting)	Sunday, 4:30 P.M., Fredrick, MD
Maria S. (not voting)	Wednesday, 7:00 P.M., Bethesda, MD
Tonie (phone)(not voting)	Sunday, 5:00 P.M., Kensington Women's Group, MD

Open Discussion

- Zoom Etiquette- chat off, password, locked, waiting room, keeping everyone on mute,
- Add piece to script about anonymity.

Leadership Reports

Chair's Report – Brad

- Brad thanked everyone for welcoming him to his new position of chair.

Technology Chair – Brad

- Brad went over the section of the NCA ACA website where you can post virtual meetings.
- Brad showed link to sign up for a Zoom account to set up a meeting.
- Brad has a section on the website on "How to take your meeting online"
- Brad made a motion for Intergroup to pay \$15 a month for Zoom. (passed unanimously)
- Brad made a motion made for \$20 a month for website. (passed unanimously)

Treasurer's Report – Josephine

- The balance as of the end of March \$3,357.41
- Josephine shutdown PO Box in Falls Church
- Josephine suggested saving the \$170 on PO Box. She suggested we have 7th tradition sent in electronically or if by check it is sent to Brad directly.
- The forwarding address for the closed down PO Box is going to Josephine's address.
- Victoria made a motion made to keep PO Box closed, have 7th tradition sent in electronically or if by check it is sent to Brad directly. (passed unanimously)
- Treasurer's report at end of minutes.

Secretary's Report – Victoria

- Victoria will send out minutes on Monday.
- Victoria will speak to Brad off line about minutes going on Google docs, how to handle emails, and how to manage gathering information on a Zoom meeting.

Sponsorship Chair Report – Sarah

- Everything is ready to go for sponsorship workshop
- Sarah found recovery Bingo game- very interactive From Me to sealani W: (Privately) (04:31 PM)
- Sarah asked for ideas of how to get a sponsor online.
- Sue suggested we could take sponsorship workshop online.

Outreach Report – Katherine

- Katherine wanted some guidelines for how to have outreach now that our meetings are online.

Inreach Report – Tonie

- Nothing to report- officers posting on Inreach list
- Brad and Tonie talked about revising Inreach role.
- Brad mentioned Inreach person finding out about different workshops being offered
- Josh suggested we talk about what content needs to be collected for Inreach.

Regional Report – Sue B.

- Region approved a website. Brad and Josh help set up the website.
- Regional is foing for regional certification
- A Beginner's meeting- Newcomer's Tuesday will be starting this month from 6:00 to 7:00 Brooklyn

WSO Report – Josh

- ABC is this coming week online.
- There are seven items that will be on the agenda.
- WSO conference went online in a month.

Events Chair – open

Old Business

Service Position Elections

- Treasurer - manages the effective financial stewardship of the NCA ACA
position unfilled
- WSO Representative – liaison with the ACA World Service Organization
position unfilled
- Tech Chair – manages the NCA ACA website & other technology
position unfilled
- Events Chair – responsible for the Recovery Day and other events
position unfilled

New Business:

- **How can we help member groups during this crisis-** let the groups know what is on the NCA ACA website. Zoom workshop on how to have a meeting on Zoom. Brad has been going to meetings letting them know what Intergroup does.
- Redefining in-reach position to research/write topics relevant to the fellowship (discussed during Inreach)
- Ballot results and voting input for the ABC (Josh went over after the meeting)
- Future allocation of funds for ABC (did not get to)

ACA Serenity Prayer

